

Secretary or Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off*

Organisation Name*	Government Superannuation Fund Authority
Secretary or Chief Executive**	Tim Mitchell
Disclosure period start***	1 July 2024
Disclosure period end***	30 June 2025
Agency totals check	Data and totals checked on all sheets
Secretary or Chief Executive approval****	This disclosure has been approved by the Departmental Secretary or Chief Executive
Other sign-off****	Chief Financial Officer

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc		Gifts and benefits	Count
Travel expenses	\$5,590.03	Figures include GST (where applicable)		Number offered	5
Hospitality	\$0.00	Figures include GST (where applicable)		Number accepted	2
Other expenses	\$0.00	Figures include GST (where applicable)		Number declined	3
International Travel	\$5,556.30	Figures include GST (where applicable)			
Domestic Travel	\$33.73	Figures include GST (where applicable)			
Local Travel	\$0.00	Figures include GST (where applicable)			
Notes					
* Headings on following tabs will pre populate with what you enter on this tab					
** Create a new workbook for a new or Acting Departmental secretary or Chief Executive					
*** Update if a shorter or different period is covered					
**** This disclosure must be approved by the Departmental secretary or Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk C					

Public Service Secretary or Chief Executive Expense Disclosure

Organisation Name

Government Superannuation Fund Authority

Public Service Secretary or Chief Executive

Tim Mitchell

Disclosure period start

1 July 2024

Disclosure period end

30 June 2025

GST on costs

Figures include GST (where applicable)

Agency totals check

Data and totals on this worksheet checked and confirmed

International, domestic and local travel expenses

All expenses incurred by Public Service secretary or chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
15 July 2024	\$2,711.08	Visiting Investment Managers in United States of America	Airfares - CE only (1 person)	USA
21 October 2024	\$2,845.22	Visiting Investment Managers in United States of America	Accommodation, land transport, meals - CE and Investment Analyst (2 people)	USA
Subtotal - international travel	\$5,556.30	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
24 June 2025	\$33.73	Payment of GSFA Chair (Auckland based) taxi from Wellington Parliament to Airport	Taxi - 1 person	Wellington
Subtotal - domestic travel	\$33.73	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Local Travel (within City, excluding travel to airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
There is no information to disclose				
Subtotal - local travel	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Total travel expenses

\$5,590.03

Notes

* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

** Note that GST may not apply to overseas purchases.

*** Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

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Agency totals check	Data and totals on this worksheet checked and confirmed

Hospitality Offered to Third Parties*

All hospitality expenses provided by the Public Service secretary or chief executive in the context of their job to anyone external to the Public Service or statutory Crown entities.

[illegible]

Total hospitality expenses	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information
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Notes				

* Third parties include people and organisations external to the public service or statutory Crown entities.

** Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Total cost will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).

Public Service Secretary or Chief Executive Expense Disclosure

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	All Other Expenses		
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*All other expenditure incurred by the Public Service secretary or chief executive that is not travel, hospitality or gifts.
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

[illegible]

Total other expenses		\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information
Notes				
* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.				
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.				
Total cost will appear automatically once you put information in rows above.				
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).				

Public Service Secretary or Chief Executive Gifts and Benefits Disclosure

Organisation Name	Government Superannuation Fund Authority
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GST on values	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

[illegible]

***Include all gifts, invitations to events and other hospitality**, of \$50 or more in total value per year, offered to the Public Service secretary or chief executive by people external to the Public Service.
Include all gifts, invitations or other hospitality **whether accepted or declined**.*

[illegible]

Total count of gift/benefit entries:	Offered	5	Check - there are no hidden rows with data	Check - each entry provides sufficient information	
	Accepted	2			
	Declined	3			

Notes					

* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.		
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.		

A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.			
Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).			

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Include gifts and benefits that are declined.					

Include gifts and benefits that are declined.					
Number of gifts/benefits will update automatically once you put information in rows above.					

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Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).				

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