

**ELECTION TO RECOMMENCE OR CONTINUE CONTRIBUTIONS TO GSF ON JOINING A NEW EMPLOYER**

*(To be completed by all contributors on joining a new employer and forwarded to the Schemes Administrator.)*

*You may only recommence or continue contributions to GSF if both you and your new employer meet certain eligibility requirements. A summary of these requirements is set out overleaf. In some circumstances, if you do not meet these requirements in full, you may be able to recommence, or continue contributions, to GSF with the approval of the Authority. Please contact the Schemes Administrator as soon as possible before starting employment with a new employer to confirm your eligibility to recommence or continue contributions to GSF.*

Please ensure you read the Privacy Act Statement overleaf.

**Employee details**

First Names \_\_\_\_\_ Surname \_\_\_\_\_

GSF Number \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Postal Address \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Work Phone ( ) \_\_\_\_\_

Email Address *(see overleaf)* \_\_\_\_\_

Date last ceased Government service \_\_\_\_\_

Option elected when you last ceased Government service

- |  |  |
|--|--|
| <input type="checkbox"/> Refund of contributions         | <input type="checkbox"/> Leave contributions in Fund   |
| <input type="checkbox"/> A deferred pension              | <input type="checkbox"/> A deferred retiring allowance |
| <input type="checkbox"/> An immediate retiring allowance | <input type="checkbox"/> Transfer to another scheme    |
| <input type="checkbox"/> I did not make an election      |  |

Did you elect to continue contributing to GSF after you had ceased employment

- |                              |                             |
|------------------------------|-----------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|------------------------------|-----------------------------|

**New Employment details**

Name of Employer \_\_\_\_\_

Postal Address \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Phone ( ) \_\_\_\_\_

Date employment commenced \_\_\_\_\_

Nature of employment

- |                                    |  |
|------------------------------------|--|
| <input type="checkbox"/> Full time | <input type="checkbox"/> Part time working of full time hours <input type="text"/> % |
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Temporary   |

If not permanent

- |                                 |   |
|---------------------------------|---|
| <input type="checkbox"/> Casual | <input type="checkbox"/> Fixed term contract for <input type="text"/> years |
|---------------------------------|---|

**Please tick all boxes that apply.**

Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_



## CONDITIONS FOR RECOMMENCING, OR CONTINUING CONTRIBUTIONS TO GSF

### Employee requirements

GSF is closed to new joiners. To recommence or continue contributions with a new employer you must already have an entitlement (other than a deferred pension, see below) with GSF which has not been put into payment.

If you meet the above requirement you may only recommence or continue contributions as a right if you are under age 50 and in permanent full-time employment.

If you are over age 50 or your employment is not permanent or you are working part-time, your application to rejoin GSF will be considered by the Authority. For example, casual or fixed short-term employment is not considered superable for GSF purposes.

### Employer requirements

Your employment must be recognised by GSF as Government service as defined under the Government Superannuation Fund Act 1956. If your employer is a State Owned Enterprise or a Crown Entity there is no guarantee that your employment with them will meet the definition of Government service even if your employer is already contributing to GSF for other existing employees.

Datacom will be able to confirm whether your employment is recognised as Government service. In some circumstances a determination may need to be sought from the Authority.

### Notes

An election to cease contributions to GSF and receive a **deferred pension** is an option available whilst still in Government service. To be eligible a member must have been accepted as a member of another qualifying scheme, such as KiwiSaver. A deferred pension cannot come into payment until the member ceases Government service, at the earliest. Such elections are irrevocable.

Forward the completed form to Datacom, GSF Schemes Administration, PO Box 3614, Wellington 6140 or email a scanned copy to [gsf@datacom.co.nz](mailto:gsf@datacom.co.nz).

Note: electronic signatures are not accepted.

If you have any queries please call 470 6348 or toll free 0800 654 731 if calling from outside the Wellington area.

### Privacy Act Statement

The personal information you supply by completing this form is being collected by Datacom Connect Limited (**Datacom**), as administrator of the schemes on behalf of the Government Superannuation Fund Authority (the **Authority**). The schemes are governed by the Government Superannuation Fund Act 1956 (the **Act**). The information collected in this form will be held by Datacom and will be stored electronically within New Zealand. It will be used to process your election under this form and/or update your member record. It may also be used to contact you in the future.

The information may be exchanged between the Authority and Datacom. It may be disclosed to third parties such as Annuitas Management Limited (provider of executive office/secretariat service to the Authority) or agents of the Authority or Datacom, in accordance with the Privacy Act 1993, for the purpose of the ongoing management and administration of GSF and the schemes and to enable the Authority to fulfil its statutory or legal obligations, such as for tax reporting or anti-money laundering requirements. If you do not provide the information requested, we may not be able to process any election and/or update your member record, as set out in this form.

By providing your **email address** you consent to Datacom and/or the Authority contacting you by email regarding your entitlements under the schemes governed by the Act and other information about services, as appropriate. You also agree, pursuant to the Unsolicited Electronic Messages Act 2007, that the person sending any such message need not include a functional unsubscribe facility in the message.

You are entitled to access and request correction of the personal information collected in this form in accordance with the Privacy Act 1993. For more detailed information about the Privacy Act you can refer to the Privacy Commissioner's Guide to the Privacy Act 1993. The Authority's Privacy Policy can be viewed at [www.gsfa.govt.nz](http://www.gsfa.govt.nz).

**Government Superannuation Fund Authority**  
PO Box 3390  
Wellington 6140

**Datacom Connect Limited**  
PO Box 3614  
Wellington 6140