

GSF Employer Update

September 2013

About the GSF Employer Portal

GSF is in the process of building an Employer Portal. The portal will give employers online access to a 'statement of accounts' for each pay period, which will outline the member contributions and employer subsidy amounts due to GSF. The expected launch date for the Employer Portal is in the second half of 2014.

The online statement will remove the need for payroll files to be submitted to GSF each pay period. The portal will calculate contribution and subsidy amounts per member by payroll. These amounts will be based on core data (superable salary, part-time rate and last day of paid service) held in the GSF database. Employers will be able to update this data via the portal.

To assist employers who employ a large number of GSF members, the portal will provide a function to upload a payroll system generated file to update superable salary, part-time rate and last day of paid service for multiple employees.

Ensuring GSF contributions are correct

Once the GSF Employer Portal is launched, it will be your responsibility as the employer to ensure that the contribution and subsidy amounts calculated by your payroll system and paid to GSF correspond to the online statement. The Employer Portal will keep track of any discrepancies, which will need to be resolved.

Identifying and resolving calculation discrepancies between the amounts expected by GSF and what your payroll system is calculating now will make transition to the portal seamless.

Resolution of calculation discrepancies may require contact with your payroll system provider and we are aware that it may take time to have system changes put in place. We will commence working with employers now, to help ensure you are in the best position possible prior to transition to the GSF Employer Portal.

Further information

We will continue to send updates about the Employer Portal and any changes to our requirements. Please ensure you read these updates carefully to see whether the changes affect you.

If you have any questions about the Employer Portal, please contact us via return email.